

ECAM ANNUAL MEETING
January 25 - 27, 2012

Updates to SEMS
And Election Prep

Presented by Madalan Lennep, PMP



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Topics to be Covered

- Updates in SEMS
 - SSA Verification
- Preparation for 2012 Elections
 - TSX Tips and Reminders
 - Training Opportunities



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Changes in SEMS

January 2012 Release
February 2012 Release



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Updates to SEMS – Voter Registration

Voter Comments can be added to Audit Log:

The screenshot displays the 'Voter Audit Trail' application window. A 'Voter Audit Detail' dialog box is open, showing fields for Modified Date, Effective Date, Audit Type, Value Before, Value After, User, County, and Comment. A red arrow points to the Comment field. The background shows a table of audit log entries for 'LENNEP, LESLIE LYNN'.

Voter Audit Trail

Search

Audit Type:

Date From:

LENNEP, LESLIE LYNN

Modified	Type	Value
06/03/2011 ...	District	
06/03/2011 ...	District	
07/14/2009 ...	Split	1
10/31/2008 ...	Jury Duty	
10/09/2007 ...	Jury Duty	
03/28/2007 ...	District	
03/28/2007 ...	District	
03/28/2007 ...	District	
03/28/2007 ...	District	
03/28/2007 ...	District	
03/28/2007 ...	District	

Voter Audit Detail

Modified Date: 03/28/2007

Effective Date: 03/28/2007

Audit Type: District

Value Before:

Value After: 01 - JUSTICE_COURT_DIST 01

User: jmartin

County: Jackson

Comment:

Search **Clear**

Detail **Print** **Close**

Updates to SEMS – Voter Registration

Photo ID Field:

The screenshot shows the 'Voter Registration' application window. At the top, a green message states 'Voter record successfully retrieved'. Below this are buttons for 'New', 'Save', 'Clear', 'Search', and 'Process Batch'. The main form contains fields for 'Voter ID' (5719858), 'Last Name' (SMITH), 'First Name' (S), 'MN' (KEITH), 'Suffix', 'Maiden Name', 'Birth Date' (02/13/1953), 'EST' (58), 'Driver License', and 'SSN' (094887915). The 'Residence' tab is active, showing fields for 'House #', 'Suffix', 'Pre Dir', 'Street Name' (SHELBY), 'Type' (DR), 'Post Dir', 'Unit Type', 'City/St/Zip' (NATCHEZ, MS, 39120), 'County' (ADAMS), 'Precinct' (KG), and 'Polling Place' (KINGSTON FIRE STATION). The 'Mailing' section shows 'Country' (UNITED STATES OF AMERICA) and 'Address' (9 SHELBY DR.). The 'Photo ID #' field is highlighted with a red arrow. The 'Registration' tab is selected, showing a 'Photo Identification #' field. The 'Image' section on the right is empty.

Voter Registration

Voter Print Elections Petitions Imaging Address Exit DPS Information

Voter record successfully retrieved [Help](#)

New Save Clear Search Process Batch

Voter ID 5719858 Last Name SMITH First Name S MN KEITH Suffix Maiden Name Birth Date 02/13/1953 EST 58 Driver License SSN 094887915

Residence History Contacts Absentee Voting History

Standard NCOA/NVRA Clear

House # 9 Suffix Pre Dir Street Name SHELBY Type DR

Post Dir Unit Type

City/St/Zip NATCHEZ MS 39120

County ADAMS Precinct KG Split 1- KG

Polling Place KINGSTON FIRE STATION Migration Comments

Mailing

Country UNITED STATES OF AMERICA Clear

Address 9 SHELBY DR.

City/St/Zip NATCHEZ MS 39120

Registration Misc Info Photo ID # Custom

Photo Identification #

Comments

Image

Detail Select Sig Update Sig < >

Updates to SEMS – Voter Registration

Absentee Voter History:

Voting History							
History is only available for certified elections							
Search							
Election Date		From	<input type="text"/>	To	<input type="text"/>	<input type="button" value="Search"/>	<input type="button" value="Clear"/>
Election Date	Description	Ballot Style	Voter Party	Status	Voting Method	Is Federal	County N
11/08/2011	General Election 11/08/2011	47		Counted	Absentee	NO	Oktibbe
08/02/2011	2011 Primary	28	Republican	Counted	Absentee	NO	Oktibbe
02/01/2011	Run Off Election for '1/11/2...	1		Counted	Absentee	NO	Oktibbe
11/02/2010	General Election November ...	4		Counted	Polling Place	YES	Oktibbe
06/02/2009	Starkville Municipal Election	7		Counted	Polling Place	NO	Oktibbe
05/05/2009	Starkville Democratic Primary	7		Counted	Polling Place	NO	Oktibbe
11/04/2008	General Election November ...	6		Counted	Polling Place	YES	Oktibbe
03/11/2008	Presidential Preference Pri...	1	Republican	Counted	Polling Place	NO	Oktibbe
11/06/2007	General Election 11/06/2007	47		Counted	Polling Place	NO	Oktibbe
08/28/2007	Run Off Election for '8/7/20...	1		Counted	Polling Place	NO	Oktibbe
08/07/2007	Primary Election	29	Democrat	Counted	Polling Place	NO	Oktibbe
11/07/2006	General Election November ...	2		Counted	Polling Place	YES	Oktibbe
11/02/2004	General	DM53		Counted	Polling Place	YES	Oktibbe



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Updates to SEMS – Election Management

New Elections - Run-Off Field Required:

Election Management - Election Details

[Ballot Styles](#) [Address Library](#) [Pull Petitions](#) [Polling Places](#) [Districts Precincts](#) [Reset Candidate Position on Ballot](#) [Reports](#)

Election successfully saved. [Search Voter](#) [Help](#)

Date: Mar-13-2012 **Type:** Primary **Description:** Presidential Primary

Election Details
[Shared Contests](#)
[Pull Election](#)
[Measures & Races](#)
[Publish Shared Contests](#)
[Ballot Review](#)
[Ballot Styles](#)
[Print Labels](#)

Election Date	<input type="text" value="03/13/2012"/>	Election Type	<input type="text" value="Primary"/>	Poll Hours
Description	<input type="text" value="Presidential Primary"/>			Open <input type="text"/>
Certification Deadline	<input type="text" value="03/23/2012"/>	Registration Close Date	<input type="text" value="02/12/2012"/>	Close <input type="text"/>
Filing Deadline	<input type="text" value="01/14/2012"/>	Military voters Registration Close Date	<input type="text" value="03/03/2012"/>	Label Extraction Dates
Run-Off Date	<input type="text" value="04/03/2012"/>	General Election Date	<input type="text"/>	Start <input type="text"/>
<input type="checkbox"/> Federal General				End <input type="text"/>



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Updates to SEMS – Election Management

Run-Off Election Type will be Removed:

Election Management - Election Details

Ballot Styles | Address Library | Pull Petitions | Polling Places | Districts Precincts | Reset Candidate Position on Ballot | Reports

Election successfully saved. [Search Voter](#) [Help](#)

Date: Mar-13-2012 **Type:** Primary **Description:** Presidential Primary

Election Details Shared Contests Pull Election Measures & Races Publish Shared Contests Ballot Review Ballot Styles Print Labels	Election Date	03/13/2012	Election Type	<div>General General Runoff Municipal Municipal Primary Other Runoff Primary Primary Runoff</div>	Poll Hours Open <input type="text"/> Close <input type="text"/>
	Description	Presidential Primary			
	Certification Deadline	03/23/2012	Registration C		Label Extraction Dates Start <input type="text"/> End <input type="text"/>
	Filing Deadline	01/14/2012	Military voters Registration C		
	Run-Off Date	04/03/2012	General Election Date		
			<input type="checkbox"/> Federal General		



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Updates to SEMS – Reports and Labels

VR-009 – Party Affiliation for Permanently Disabled Absentees:

County : Hinds		Voting History Report			Date : 01/09/2012 Report No: VR-009	
Precincts : BO - Bolton Status : Active Registration Period Till : 1/9/2012 Election : 08/02/2011 - Hinds County Primary Period Till : 08/02/2011						
Voter ID	Voter Name	Residential/Mailing Address	City	Precinct	Eff Regn Date	Party
Election Participation Date						
110152	BELL, WILLIE JAMES	1185 NATHANIEL HILL RD BOLTON MS 39041	BOLTON	Bolton	04/23/1984	D
59333	BOLTON, GEORGE SR	1005 DANIEL HILL LN BOLTON MS 39041	BOLTON	Bolton	10/06/1979	
8/2/2011						



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Updates to SEMS – Reports and Labels

VR-024 Shifting District Columns:

US	MS	CONG	SC	TC	PSC	DA	SEN
US	MS	USH02	SC01	DA04	SS13	SH31	COA2
US	MS	USH04	SC02	DA12	SS45	SH103	COA5
US	MS	USH03	SC01	DA07	SS25	SH64	COA4
US	MS	USH02	SC01	DA07	SS28	SH70	COA4
US	MS	USH02	SC01	DA07	SS26	SH72	COA2
US	MS	USH03	SC02	DA06	SS37	SH94	COA4
US	MS	USH03	SC02	DA14	SS39	SH92	COA4
US	MS	USH02	SC01	DA07	SS29	SH68	COA4
US	MS	USH04	SC02	DA10	SS43	SH86	COA5



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Updates to SEMS – Reports and Labels

VR-024 – Voter History File - Show Political Party Affiliation:

10-12-11 Voter RollsVotingHistory

Home

Insert

Page Layout

Formulas

Data

Review

View

Developer

Acrobat

Cut

Copy

Paste

Format Painter

Clipboard

Calibri

11

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Updates to SEMS – Reports and Labels

BP-001 – Add Rejected Comment:

County: Leflore		Absentee Ballot Received Report				Date: 01/06/2012 Report No: BP-001	
Elections : 12/20/2011 - District 3 Supervisor							
Precinct	Voter ID	Ballot ID	Name	Address	Sent Date	Receive Date	Ballot Status Accepted Rejected
40 - Central Gwd							
	1061600	1500463961	FLEMINGS, SAMUEL L	319 1/2 W JOHNSON ST REAR GREENWOOD,MS 38930	12/14/2011	12/14/2011	<input type="checkbox"/> <input type="checkbox"/>
	1056970	1950565273	GRIFFIN, BERTHA MAE	610 HOWARD ST GREENWOOD,MS 38930	12/12/2011	12/12/2011	<input type="checkbox"/> <input type="checkbox"/>
	1045244	1950565268	HOBSON, EARL L.	1517 GRENADA BLVD GREENWOOD,MS 38930	12/12/2011	12/15/2011	<input type="checkbox"/> <input type="checkbox"/>



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Updates to SEMS – Reports and Labels

VR-028 – Show Party Affiliation on Absentee and Affidavits:

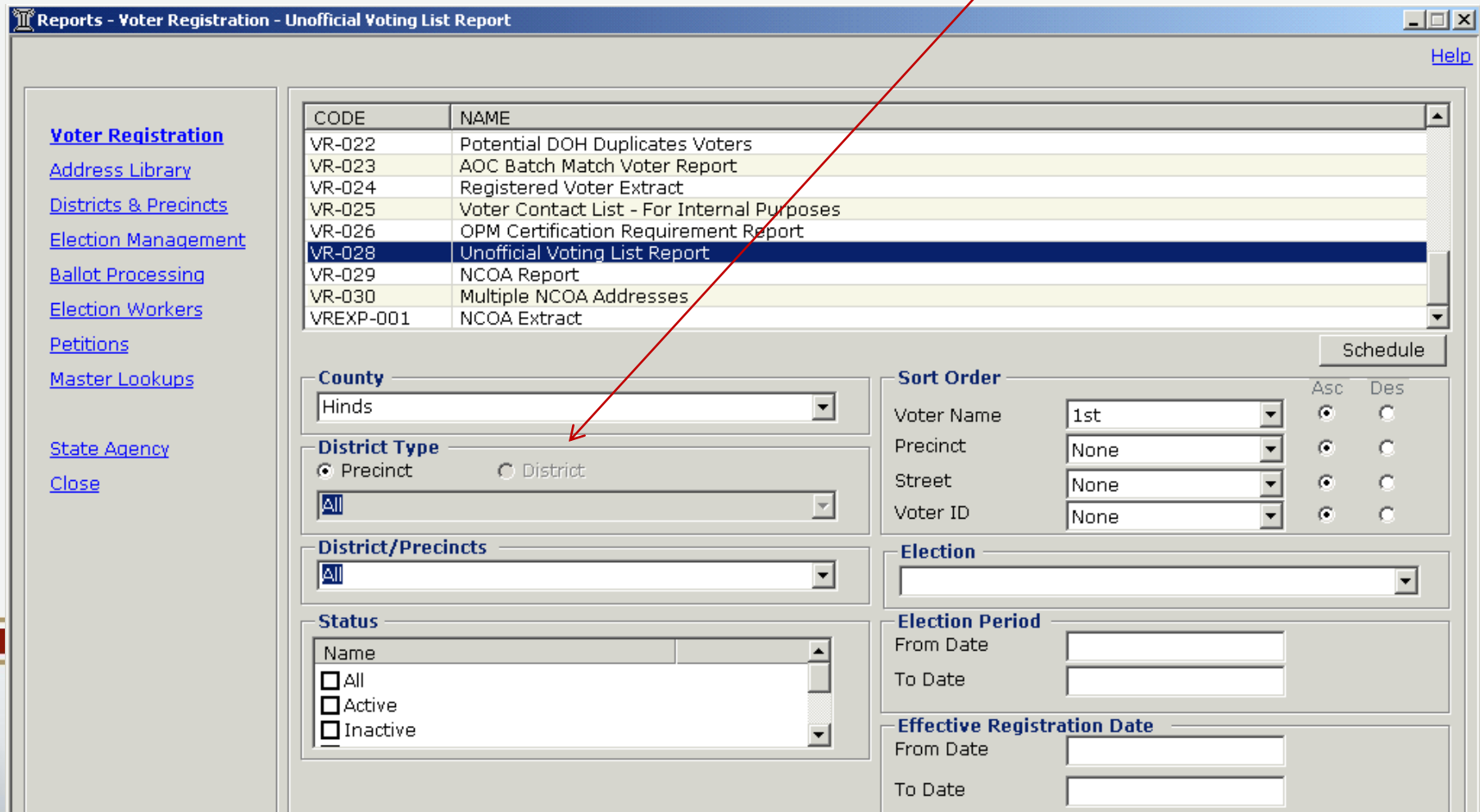
County : Hinds						Date : 01/09/2012
Unofficial Voting List						Report No : VR-028
Precincts : BO - Bolton Status : Active Registration Period Till : 1/9/2012 Election : 08/02/2011 - Hinds County Primary Period Till : 08/02/2011						
Voter ID	Voter Name	Residential/Mailing Address	City	Precinct	Eff Regn Date	Party
Election Participation Date						
72342	FARR, PAMELA PLUNKETT	107 E MADISON ST BOLTON MS 39041	BOLTON	Bolton	07/23/1982	
8/2/2011						
55851	FISHER, MARY ANN	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						
118555	FISHER, ROBERT H	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						
54610	FLOYD, JOHN JR	117 MARTIN LUTHER KING JR DR BOLTON MS 39041	BOLTON	Bolton	05/05/2005	
8/2/2011						



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Updates to SEMS – Reports and Labels

VR-028 – District selection criteria:



Reports - Voter Registration - Unofficial Voting List Report

[Help](#)

Voter Registration
[Address Library](#)
[Districts & Precincts](#)
[Election Management](#)
[Ballot Processing](#)
[Election Workers](#)
[Petitions](#)
[Master Lookups](#)

[State Agency](#)
[Close](#)

CODE	NAME
VR-022	Potential DOH Duplicates Voters
VR-023	AOC Batch Match Voter Report
VR-024	Registered Voter Extract
VR-025	Voter Contact List - For Internal Purposes
VR-026	OPM Certification Requirement Report
VR-028	Unofficial Voting List Report
VR-029	NCOA Report
VR-030	Multiple NCOA Addresses
VREXP-001	NCOA Extract

County
Hinds

District Type
☒ Precinct ☐ District

District/Precincts

Status
Name
☐ All
☐ Active
☐ Inactive

Sort Order

		Asc	Des
Voter Name	1st	<input checked="" type="radio"/>	<input type="radio"/>
Precinct	None	<input checked="" type="radio"/>	<input type="radio"/>
Street	None	<input checked="" type="radio"/>	<input type="radio"/>
Voter ID	None	<input checked="" type="radio"/>	<input type="radio"/>

Election

Election Period
From Date
To Date

Effective Registration Date
From Date
To Date

Schedule

Updates to SEMS – Reports and Labels

VR-028 – District selection criteria:

County : Hinds		Unofficial Voting List			Date : 01/09/2012	
					Report No : VR-028	
Precincts : BO - Bolton Status : Active Registration Period Till : 1/9/2012 Election : 08/02/2011 - Hinds County Primary Period Till : 08/02/2011						
Voter ID	Voter Name	Residential/Mailing Address	City	Precinct	Eff Regn Date	Party
Election Participation Date						
72342	FARR, PAMELA PLUNKETT	107 E MADISON ST BOLTON MS 39041	BOLTON	Bolton	07/23/1982	
8/2/2011						
55851	FISHER, MARY ANN	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						
118555	FISHER, ROBERT H	5353 OLD HIGHWAY 80 BOLTON MS 39041	BOLTON	Bolton	10/01/2004	R
8/2/2011(R)						



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Social Security Verification

**Implementation will be complete by
February 1, 2011.**



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User: Mad Lennep

SSA VERIFICATION

[Verify Applicant](#) | [Edit My Contact Information](#) | [Change my Password](#) | [Log Out](#)

Welcome to the Mississippi Secretary of State's Office Voter Verification website.

Section 303 of Public Law 107-252 (Help America Vote Act of 2002) requires states and localities to develop centralized, computerized voter databases and to verify voter registration information known as SEMS. Individuals registering to vote must provide their driver's license number on the voter registration application. SEMS is designed to verify driver's license numbers given on the application.

However, if the registrant has no driver's license, they must supply the last four digits of their Social Security Number (SSN). This site will attempt to verify the last four digits of the applicant's SSN. Simply enter the applicant's name, date of birth and SSN. Through communication with the Social Security Administration's Social Security Online Verification system (SSOLV), a response will be returned stating what data has been verified. SEMS will still verify driver's license numbers given on the application and there is no need to use the Voter Verification website.

Because of privacy laws and anti-fraud measures, SSA only verifies the information. For instance, if a county submitted an inquiry, and the SSN did not match against SSA's information, SSA would return a message indicating the SSN did not match, but it would not divulge what was wrong with the match, such as a transposition of two numbers.

The codes you will receive are as follows:

- X code - Single match alive
- Y code - Single match deceased
- Z code - No match found
- V code - Multiple matches all alive
- T code - Multiple matches all deceased
- W code - Multiple matches mixed
- S code - invalid

Please contact the SEMS Help Desk at 877-357-7367 if you have any problems or need additional information concerning this process.

SSA Verification

- User name and password will be assigned by MSOS.
- Utilization is determined by statute.



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SSA Verification Utilization

SSA VERIFICATION

[Verify Applicant](#) | [Edit My Contact Information](#) | [Change my Password](#) | [Log Out](#)



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SSA Verification Utilization

Verify Applicant

All fields are required.

Voter Information	
First Name	<input type="text"/>
Last Name	<input type="text"/>
Last 4 of SSN	<input type="text"/>
Date of Birth	<input type="text"/> ex: 01/01/1970

Continue



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SSA Verification Utilization

The codes you will receive are as follows:

- **X code - Single match alive**
- **Y code - Single match deceased**
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- **T code - Multiple matches all deceased**
- **W code - Multiple matches mixed**
- **S code - invalid**



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Preparation for 2012 Elections

- **Post History**
- **Close All Previous Elections**
- **Redistricting Changes for U. S. House**
- **Involve Election Commissioners**



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TSX Preparation Tips

Clear everything before you start:



TSX Memory Card

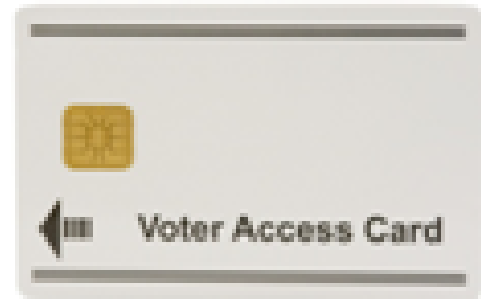


OS Memory Card

Make sure memory cards and Voter Access cards are cleared before beginning your Election Load process.



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TSX Preparation Tips

GEMS Download:



TSX Memory Card

When downloading memory cards, select and complete one precinct at a time. This allows you to watch to make sure the label matches the information on the AccuVote Server window.



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TSX Preparation Tips

TSX memory card will not work in TSX machine:



- Security keys do not match.

- Reformat TSX memory card using a laptop.
- Memory card is bad, call ES&S to confirm.



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TSX Preparation Tips

Encoder display reads Wrong Media Key:

- Updated security keys to match the TSX. By using the Supervisors Card. (Make sure you clear all old Voter Access cards prior to updating security keys).



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TSX Election Day Tips

Placement of the TSX machines:

- Machine must be turned to allow privacy for the voter.



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TSX Election Day Tips

Check the power lights on the TSX

- Top **green** light shows A/C Power
- Middle **blue** light shows machine is on
- Bottom flashing light – **yellow** means battery is charging and **green** means battery is charged.



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TSX Election Day Tips

Encoder Screen keeps fading in and out

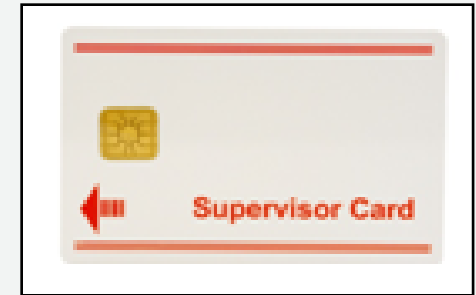
-
- Replace batteries (be careful not to apply too much force when installing the screws that hold the cover).
 - Turn the Encoder off when not in use.
 - Do not leave card in encoder (even if it is off).



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TSX Election Day Tips

Use of Supervisor Cards:



- Should be placed in sealed envelope with instructions for use.....generally should not be opened until 7:00 p.m.
- Inserting a Supervisor Card in an encoder will clear all ballots styles on the Encoder.



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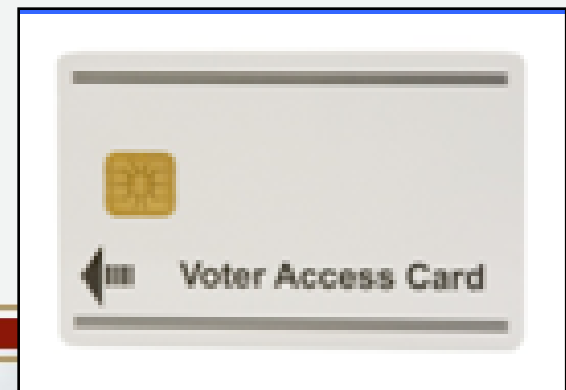
TSX Election Day Tips

Smart card is stuck in TSX:

- Reboot TSX machines and card should pop out.
- Clean any debris from card using an electronic wipe (while avoiding the metal smart chip).



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TSX Election Day Tips

While closing out the election:



- Remove the memory card as soon as the result tape is printed. With the the memory card removed, there are only two options: Shut Down TSX or Election Archives.



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TSX Election Day Tips

Voter is not in the poll book:



- This voter cannot vote on the TSX
- This voter cannot vote on a REGULAR paper ballot.

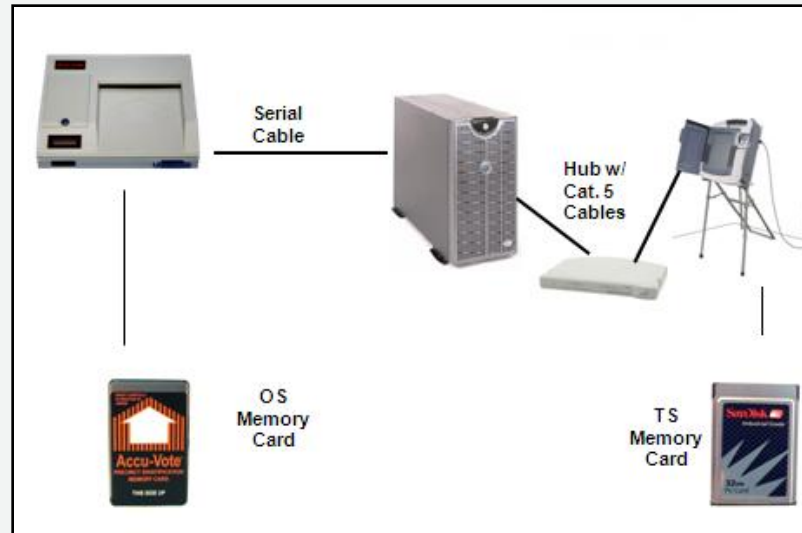


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TSX Election Day Tips

Moving the GEMS Server:

Reconnect and test before upload begins.



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Training Opportunities for 2012

- Basic SEMS Training w/Absentee Processing
- Redistricting Training
- Election Operations
- GEMS Database Build
- Train-the-Trainer



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Questions /Answers



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Contact Information

SEMS Support Center
1-877-357-SEMS (7367)
sems.support@sos.ms.gov

Madalan Lennep
Charlie Case
Shequita Lowe
Stephanie McCann
Antonio Sudduth
Matthew Summerlin



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